

## **PRIVACY POLICY**

It is your right but our obligation and responsibility here at E. & B. Chapman Real Estate Ltd. to assure our clients that any and all personal information provided to us on our website will most definitely be securely protected within our company. This policy is in force to protect the welfare of our clients and to respect their privacy.

We do not sell or share any information provided to us on our website with any third parties, although you should keep in mind we do however have a link on our website operated by a party other than E. & B. Chapman Real Estate Ltd. and by clicking on that link be aware that these third parties may have a privacy policy that differ from our own. We encourage you to review any privacy policies or notices posted by those service providers or whenever you are interacting with any web site, because you will be subject to their respective policy once you have entered their site. Although we support the protection of privacy on the Internet we here at E. & B. Chapman Real Estate Ltd. cannot be responsible for the actions of third parties.

When submitting a request we do require you answer specific questions and provide us with some personal information (name, address, phone number and e-mail address) only so we could respond to your request with the utmost importance, provided we have the proper information submitted by our clients.

Security is a big issue within our company and every one of our staff here at E. & B. Chapman Real Estate Ltd. who has access to such personal client information has been trained to comply with the Federal Personal Protection and Electronic Documents Act (PIPEDA) and acknowledge that they will comply with the requirements of the Privacy Code of the Canadian Real Estate Association (CREA). Any breach of this policy will result in termination and/or the pressing of criminal charges where there are grounds.

We do not disclose our client's personal information with anyone unless consented by our clients (bank, mortgage co., lawyer) or required to do so by law (government orders, court orders) or to protect and defend the property or rights of E. & B. Chapman Real Estate Ltd.

By submitting your request on our website, you voluntarily agree and consent to our collection and use of your information as described in this policy. We reserve the right to update and modify this policy as we see fit, therefore clients entering our web site should always review this page regularly.

If you have any questions or concerns about our privacy policy, please contact our company Privacy Officer, Ivana Morelli directly at [ivana@therealestatefinder.ca](mailto:ivana@therealestatefinder.ca)

For more information on the federal Personal Information Protection and Electronic Documents Act (PIPEDA), please see the act posted in its entirety on the Federal Privacy Commissioner's web site at [www.privcom.gc.ca](http://www.privcom.gc.ca)